

Adult Education Question and Answer Oct. 9 & 10 Webcast

DR. STEVE WINLOCK: It states here, are there any new items for adult education? I'll turn that over--who on our panel takes that? Thank you, Juan.

JUAN J. SANCHEZ: Yes, we do have one, a new item, and that item is item 5.2, and the item covers innovation and alternative delivery programs, so that's the only item that you will see new, that's been added for this year.

DR. STEVE WINLOCK: Do districts have to offer English as a second language classes? Juan?

JUAN J. SANCHEZ: That's a good question, and one that we get often, and this actually rooted in Education Code. So, for the provision of Ed. Code 52540, if 20 or more persons apply for ESL classes, then the local governing board does need to establish ESL classes for these folks. So, again, the key is 20 or more folks interested in applying.

DR. STEVE WINLOCK: Do I have, do I have to do a job market study if I wish to establish new classes? Juan?

JUAN J. SANCHEZ: You do have to do a job market study every two years. However, it's only if you're establishing or maintaining Career Technical Education classes. So, if you're offering ESL classes or high school diploma classes, a job market study isn't required for those types of classes; again, only for your technical education classes.

DR. STEVE WINLOCK: Here's the question for adult education so, Juan, this will be for you. What is the process for a high school student to enroll in adult education classes?

JUAN J. SANCHEZ: Well, it's perfectly appropriate to serve high school students in the adult education program. If a district chooses to serve high school students, the real key provision is that each high school students needs to have a documented counseling session where the student, the parent, and the counsel or representative from the district have shown that the student is enrolling voluntarily.

DR. STEVE WINLOCK: Can an adult ed. school, adult education school charge fees for an ESL class or high school diploma classes? Juan?

JUAN J. SANCHEZ: The short answer is, no. So, for ESL classes, high school diploma classes are basically elementary education classes that you're offering, ABE or adult basic ed. You cannot charge a fee of any kind.

DR. STEVE WINLOCK: Thank you, Juan. Since our district is in severe financial trouble, our adult school has 200 ADA and has had a full-time principal. To help stretch our dollars, we now need our adult school principal to serve as the continuation high school principal. Is this okay? Juan?

JUAN J. SANCHEZ: Well, again, this is a little bit more of an involved question, but the short answer is when you're at 200 ADA, you do need

to demonstrate that there is an administrator dedicated to the adult ed. program. This is actually grounded in reg. And there are some fairly specific requirements that apply if you're, for example, under a 100 ADA, from a 100 to 200 ADA. So, what I usually recommend on a question like that, because there's a lot of questions that I usually have, is call the adult education office directly at 322-2175 and ask to speak with your regional consultant, and really explain to them in more detail what it is that you're taking or where you're headed because often times there's solutions that we may be able to offer, but it takes a lot more discussion.

DR. STEVE WINLOCK: Let's go to another question. And again, this is CE, it's regarding personnel activity records, the pars, in cross program, item 11. Is monthly documentation that shows the percentage of time spent during activities from their appropriate funding sources sufficient or must personnel complete documentation that shows the amount of time spent working on each program on a daily basis? Good question.

JUAN J. SANCHEZ: What I usually advice is, anything that you can place into that, we'll make sure that that picture is clear to me, I would advice putting it in there. So, if that's an org. chart and a duty statement, so something that I can see that makes it clear that both the administrative, and then the instruction is being provided appropriately, then that's what I would really ask to look at. And then, if I have any questions, normally I can just follow-up during the review.